

FALLING CREEK GOLF COURSE INC.

2359 Falling Creek Road
Kinston, NC 28504
Phone: 252-522-1828
Fax: 252-527-3797

CLUBHOUSE RENTAL AGREEMENT

RENTER'S NAME _____ ADDRESS _____
PHONE # _____
DATE OF EVENT _____
COST \$ _____

RETURN THE TOP PORTION OF THIS AGREEMENT WITH YOUR DEPOSIT WHICH IS HALF OF RENT. THE DEPOSIT IS NON- REFUNDABLE. PLEASE PAY \$ _____ AS SOON AS YOU RECEIVE THIS AGREEMENT.

CLUBHOUSE INFORMATION

1. RENTER IS RESPONSIBLE FOR ANY DAMAGE THAT MAY OCCUR.
2. THE ABC PERMIT, WHICH IS TO BE SIGNED BY THE RENTER, IS TO BE TAPED TO THE MIRROR IN THE BAR DURING THE EVENT.
3. RENTER IS RESPONSIBLE FOR PAPER PRODUCTS, SERVING PIECES, AND DECORATIONS.
4. RENTER IS RESPONSIBLE FOR SETTING UP TABLES AND CHAIRS.
5. GARBAGE BAGS, PAPER TOWELS, AND TOILET TISSUE ARE PROVIDED.
6. HEAT AND AIR CONDITIONING THERMOSTATS(3) ARE LOCATED IN THE HALL BY THE KITCHEN DOOR AND IN THE BIG ROOM BY THE CLOSET DOORS.
7. KEGS OF BEER ARE NOT TO BE SET UP ON THE CARPETED AREA.
8. DIMMER SWITCHES FOR THE LIGHTS IN THE BIG ROOM ARE IN THE HALL.
9. EXTRA CHAIRS ARE LOCATED IN THE CLOSETS IN THE BIG ROOM, AS WELL AS, IN THE CLOSET AT THE END OF THE HALL.
10. EXTRA TABLES ARE AT THE END OF THE HALL AND IN THE FIRST CLOSET IN THE BIG ROOM.
11. NUMBER OF TABLES AND SIZES:
 - 12 @ 60" ROUND- SEAT 8
 - 4 @ 48" ROUND- SEAT 6
 - 5 @ 2' X 6' OBLONG- SERVING TABLE
 - 3 @ 2' X 8' OBLONG- SERVING TABLE
12. TABLECLOTHS ARE NOT AVAILABLE.
13. ABSOLUTELY NOTHING IS TO BE TAPED TO THE WALLS.
14. RENTER MUST REMOVE ALL PERSONAL ITEMS IMMEDIATELY AFTER THE EVENT.
15. ALL TRASH IS TO BE REMOVED FROM THE TABLES, BAGGED AND PLACED IN THE DUMPSTER AT THE END OF THE CLUBHOUSE.
16. BEFORE LEAVING, TURN OFF ALL LIGHTS AND THE HEAT AND AIR, LOCK THE DOORS AND LEAVE THE KEY ON THE BAR.
17. THE CLUB IS RESPONSIBLE FOR CLEANING.
18. IF YOU HAVE ANY QUESTIONS, PLEASE CALL ANGIE MALONE AT 526- 8376.

